

REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE ELLIOTT COUNTY FISCAL COURT

Fiscal Year Ended June 30, 2000

EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS WWW.KYAUDITOR.NET

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EXECUTIVE SUMMARY

AUDIT EXAMINATION OF THE ELLIOTT COUNTY FISCAL COURT

Fiscal Year Ended June 30, 2000

On November 15, 2000, fieldwork was completed on the June 30, 2000, Elliott County Fiscal Court Audit. An unqualified opinion was rendered on the financial statements.

As of June 30, 2000, the county had eight funds with a total cash balance of \$76,802.

Reporting Entity:

The Elliott County Public Properties Corporation was included as part of the reporting entity.

Deposits and Investments:

The county's deposits were 100% collateralized and insured as of June 30, 2000.

Long-Term Debt:

The Elliott County Public Properties Corporation has bond principal outstanding totaling \$2,010,000 as of June 30, 2000.

Comments and Recommendations:

The Elliott County Fiscal Court had no comments and recommendations.

CONTENTS	PAGE
CONTENTS	rauc

INDEPENDENT AUDITOR'S REPORT
ELLIOTT COUNTY OFFICIALS
STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES
NOTES TO FINANCIAL STATEMENTS
COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE
SCHEDULE OF OPERATING REVENUE
COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES
REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS
APPENDIX A:
CERTIFICATION OF COMPLIANCE - LOCAL
GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS



Edward B. Hatchett, Jr. Auditor of Public Accounts

To the People of Kentucky
Honorable Paul E. Patton, Governor
Kevin Flanery, Secretary
Finance and Administration Cabinet
Mike Haydon, Secretary, Revenue Cabinet
Honorable Charles Pennington, Elliott County Judge/Executive
Members of the Elliott County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Elliott County, Kentucky, as of June 30, 2000, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Elliott County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Elliott County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received, except for the recording of long-term receivables and deferred revenue. Expenditures are recognized when paid, except for the recording of long-term obligations and amounts to be provided in future years. The modified cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising from cash transactions of Elliott County, Kentucky, and the related statement of cash receipts, cash disbursements, and changes in cash balances as of and for the year ended June 30, 2000, in conformity with the modified cash basis of accounting described above.

To the People of Kentucky
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In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated January 8, 2001, on our consideration of Elliott County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The information provided on the accompanying schedules is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements taken as a whole.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - January 8, 2001

ELLIOTT COUNTY OFFICIALS

Fiscal Year Ended June 30, 2000

Fiscal Court Members:

Charles R. Pennington County Judge/Executive

Curtis L. Adkins Magistrate
Clyde E. Lewis Magistrate
Diana Penix Magistrate
Kermit Vanhoose Magistrate
Gary Porter Magistrate
Glen Skaggs Magistrate
Billy Wilson Magistrate

Other Elected Officials:

Davis Flatt County Attorney

Jamie Stephens Jailer

Reeda Ison County Clerk

Delmaine Dickerson Circuit Court Clerk

Ronnie Stephens Sheriff

Lovell Mayse Property Valuation Administrator

Mark Lewis Coroner

Appointed Personnel:

Claudette Sturgill County Treasurer

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

ELLIOTT COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

Fiscal Year Ended June 30, 2000

Assets and Other Resources		
Assets		
General Fund Type		
General Fund:		
Cash	\$ 25,160	
Accounts Receivable (Note 4)	69,719	
Road and Bridge Fund:		
Cash	46,660	
Jail Fund:		
Cash	0	
Local Government Economic Assistance Fund:		
Cash	2	
Appalachian Regional Commission Fund:		
Cash	131	
Payroll Revolving Account - Cash	 777	\$ 142,449
Special Revenue Fund Type		
911 Fund:		
Cash		\$ 4,849
Other Resources		
Debt Service Fund Type		
Public Properties Corporation Fund:		
Amount to be Provided in Future Years for Bond Repayment-		
Administrative Office of the Courts (Note 5)		\$ 2,010,000
Total Assets and Other Resources		\$ 2,157,298

ELLIOTT COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS Fiscal Year Ended June 30, 2000 (Continued)

Liabilities and Fund Balances

Liabilities

General Fund Types

General Fund:

Deferred Revenue (Note 4) \$ 69,719 Payroll Revolving Account - Cash 777

Debt Service Fund Type

Public Properties Corporation Fund:

Bonds Not Matured (Note 5) 2,010,000 \$ 2,080,496

Fund Balances

Reserved:

Special Revenue Fund Type

911 Fund \$ 4,849

Unreserved:

General Fund Type

General Fund	\$ 25,160	
Road and Bridge Fund	46,660	
Jail Fund	0	
Local Government Economic Assistance Fund	2	
Appalachian Regional Fund	131	\$ 76,802

Total Liabilities and Fund Balances \$ 2,157,298

The accompanying notes are an integral part of the financial statements.



STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

ELLIOTT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

Fiscal Year Ended June 30, 2000

General Fund Types

Cash Receipts	Tot (Me	emorandum	Ge Fu	neral nd	ad and dge nd	Jail	Fund
Schedule of Operating Revenue Transfers In	\$	1,490,874 295,616	\$	674,652 125,727	\$ 697,050 125,000	\$	28,846 42,821
Total Cash Receipts	\$	1,786,490	\$	800,379	\$ 822,050	\$	71,667
Cash Disbursements							
Comparative Schedule of Final Budget and Budgeted Expenditures Transfers Out	\$	1,466,696 295,616	\$	652,733 157,089	\$ 651,672 125,000	\$	71,670
Total Cash Disbursements	\$	1,762,312	\$	809,822	\$ 776,672	\$	71,670
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1999	\$	24,178 52,624	\$	(9,443) 34,603	\$ 45,378 1,282	\$	(3)
Cash Balance - June 30, 2000	\$	76,802	\$	25,160	\$ 46,660	\$	0

The accompanying notes are an integral part of the financial statements.

ELLIOTT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 2000 (Continued)

Ger	neral Fund	Types	<u> </u>	Special Revenue Fund Types							
Eco	vernment onomic sistance	Regio	lachian onal mission	Fire Prot	tection d	911 Fun	d	Soli Wa Fun	ste	Public Prope Corpo Fund	
\$	51,387 448	\$	1	\$	2,935	\$	32,974	\$	3,029 1,620	\$	
\$	51,835	\$	1	\$	2,935	\$	32,974	\$	4,649	\$	0
\$	45.256	\$		¢.	2.460	ф	22.240	ф	10.557	¢	
. —	45,356 12,800	<u> </u>		\$ 	2,468 727	\$	32,240	\$	10,557	\$	
\$	58,156	\$	0	_\$_	3,195	_\$_	32,240	\$	10,557	\$	0
\$	(6,321) 6,323	\$	1 130	\$	(260) 260	\$	734 4,115	\$	(5,908) 5,908	\$	
\$	2	\$	131	\$	0	\$	4,849	\$	0	\$	0

ELLIOTT COUNTY NOTES TO FINANCIAL STATEMENTS

Fiscal Year Ended June 30, 2000

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Elliott County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the application of the criteria stated in GASB 14, management has included the Public Properties Corporation Fund as part of the reporting entity.

Additional - Elliott County Constitutional Elected Officials

- Circuit Court Clerk
- County Attorney
- County Clerk
- County Sheriff
- Property Valuation Administrator

The Kentucky constitution provides for election of the above officials from the geographic area constituting Elliott County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the Fiscal Court, various cities and special districts within the County, and the Board of Education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Elliott County Fiscal Court's Fund Types, a definition of each, and county funds included within each fund type are listed below.

1. General Fund Type

General Fund Type accounts for all financial resources except those required to be accounted for in another fund type. The Elliott County General Fund Type includes the following county funds: The General Fund, Road and Bridge Fund, Jail Fund, Local Government Economic Assistance Fund (LGEA), and the Appalachian Regional Commission Fund.

ELLIOTT COUNTY NOTES TO FINANCIAL STATEMENTS Fiscal Year Ended June 30, 2000 (Continued)

Note 1. Summary of Significant Accounting Policies (Continued)

B. Fund Accounting (Continued)

2. Special Revenue Fund Type

Special Revenue Fund Type accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for the specified purpose. The Fire Protection Fund, the 911 Fund, and the Solid Waste Fund of the Fiscal Court are reported as Special Revenue Fund Types.

3. <u>Debt Service Fund Type</u>

Debt Service Fund Type accounts for the accumulation of resources for the payment of general long-term debt principal and interest, and includes funds for the Public Properties Corporation Fund. Debt Service is provided through annual transfers from the General Fund Type in the amount of the debt service requirements for the year.

C. Basis of Accounting

For all fund types, the County utilizes a modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received, except for the recording of long-term receivables and deferred revenue. Expenditures are recognized when paid, except for the recording of long-term obligations and amounts to be provided in future years.

D. Legal Compliance - Budget

The Elliott County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

ELLIOTT COUNTY NOTES TO FINANCIAL STATEMENTS Fiscal Year Ended June 30, 2000 (Continued)

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

F. Related Organizations

A related organization is an entity for which a primary government is not financially accountable. It does not impose will or have a financial benefit or burden relationship, even if the primary government appoints a voting majority of the related organization's governing board. Based on these criteria, the following is considered a related organization of Elliott County Fiscal Court: the Elliott County Housing Authority.

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 7.17 percent. Hazardous covered employees are required to contribute 7 percent of their salary to the plan. The county's contribution rate for hazardous employees was 16.78 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

ELLIOTT COUNTY NOTES TO FINANCIAL STATEMENTS Fiscal Year Ended June 30, 2000 (Continued)

Note 3. Deposits

The county maintains deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 2000, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary/obligee on the bond.

Note 4. Receivable

The county has an ambulance service that has billed \$362,262 for fiscal year ended June 30, 2000. Of the total amount billed, they have collected \$123,722 and have determined that \$168,820 was uncollectible. The balance of \$69,720 is still outstanding as of the end of the fiscal year.

Note 5. Long-Term Debt

The Elliott County Public Properties Corporation, an independent corporate agency and instrumentality of the Elliott County Fiscal Court, issued First Mortgage Revenue Bonds dated April 26, 2000, for the purpose of renovation and expansion of the existing courthouse facility located within the county. The Elliott County Public Properties Corporation issued \$2,010,000 of revenue bonds at various rates (4.8% through 5.7%) of which the Administrative Office of the Courts has agreed to be responsible for the total payment obligation of bond principal and interest.

Note 6. Insurance

For the fiscal year ended June 30, 2000, Elliott County was a member of the Kentucky Association of Counties' All Lines Insurance Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.



COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

ELLIOTT COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Fiscal Year Ended June 30, 2000

Budgeted Funds		geted rating enue	Actu Ope: Reve	rating	Over (Under) Budget	
General Fund Type						
General Fund	\$	744,699	\$	674,652	\$	(70,047)
Road and Bridge Fund		697,139		697,050		(89)
Jail Fund		29,598		28,846		(752)
Local Government Economic Assistance Fund		55,909		51,387		(4,522)
Appalachian Regional Commission Fund				1		1
Special Revenue Fund Type						
Fire Protection Fund		2,989		2,935		(54)
911 Fund		32,975		32,974		(1)
Solid Waste Fund		10,800		3,029		(7,771)
Totals	\$	1,574,109	\$	1,490,874	\$	(83,235)
Reconciliation						
Total Budgeted Operating Revenue Above					\$	1,574,109
Add: Budgeted Prior Year Surplus						52,624
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures					\$	1,626,733





ELLIOTT COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 2000

GOVERNMENTAL FUND TYPES

	Totals (Memorandum General Only) Fund Typ			Special Revenue Fund Type		
REVENUE:						
Taxes	\$	245,061	\$	241,141	\$	3,920
In Lieu Tax Payments		5,604		5,604		
License and Permits		1,390		1,390		
Intergovernmental Revenues		1,038,584		1,036,584		2,000
Charges for Services		170,111		137,241		32,870
Miscellaneous Revenues		22,005		22,005		
Interest Earned		8,119		7,971		148
Total Operating Revenue	\$	1,490,874	\$	1,451,936	\$	38,938



COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

ELLIOTT COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 2000

	GENERAL FUND TYPE					
Expenditure Categories	Final Budg			geted enditures	Unde (Ove Budg	er)
General Government Protection to Persons and Property General Health and Sanitation Social Services Recreation and Culture Roads Debt Service Capital Projects Administration	\$	308,518 245,772 3,700 22,173 355,147 13,900 30,000 590,476	\$	325,448 330,991 11,729 500 35,299 419,272 66,625 30,709 200,858	\$	(16,930) (85,219) (8,029) (500) (13,126) (64,125) (52,725) (709) 389,618
TOTAL BUDGET - ALL GENERAL FUND TYPES	\$	1,569,686	\$ LREV	1,421,431 VENUE FUN	\$ ND TY	148,255
Expenditure Categories	Final Budg		Bud	geted enditures	Unde (Ove Budg	er)
Protection to Persons and Property General Health and Sanitation Administration	\$	31,135 10,800 15,112	\$	30,613 9,612 5,040	\$	522 1,188 10,072
TOTAL BUDGET - SPECIAL REVENUE FUND TYPE	\$	57,047	\$	45,265	\$	11,782



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Edward B. Hatchett, Jr. Auditor of Public Accounts

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Report On Compliance And On Internal Control
Over Financial Reporting Based On An Audit Of Financial
Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Elliott County Kentucky, as of and for the year ended June 30, 2000, and have issued our report thereon dated January 8, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Elliott County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Elliott County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be a material weakness.

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than the specified party. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - January 8, 2001

CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

ELLIOTT COUNTY FISCAL COURT

June 30, 2000

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS ELLIOTT COUNTY FISCAL COURT

June 30, 2000

The Elliott County Fiscal Court hereby certifies that assistance received from the Local Government Economic Development Program and Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

County Judge/Executive

County Treasurer